

CONSTITUTION

Article 1 – Name and Aims

1. The Club shall be known as the **KINGSTON FENCING CLUB. (KFC)**
The Club shall be a non-profit-making organisation.
2. The aims of the Club shall be:
 - a. To promote the sport of fencing, especially within the Kingston area.
 - b. To teach fencing to all levels of ability, to all individuals regardless of race, sex or religious belief.
 - c. To be open to all persons who wish to participate in the sport of fencing.
 - d. To promote fencing to the youth of Kingston and introduce the sport into local schools.
 - e. To encourage members to enter competitions so as to promote the Club and the sport.
 - f. To give displays of fencing to the general public and encourage them to take up the sport.
 - g. To operate Equal Opportunity and Child Protection policies.

Article 2 – Membership of the British Fencing Association

1. The Club shall be a member of the British Fencing Association, the national organising body for fencing, and shall abide by its rules and regulations.
2. The present Membership Number is 4023.
3. The Secretary shall renew the membership and liability insurance for the Club in October each year.
3. Any Club member may view the Insurance Policy, the Equal Opportunities Policy, the Child Protection Policy, and any other relevant document, on request to the Secretary.

Article 3 – Location and Time

1. The Club shall primarily serve fencers in the Kingston and surrounding areas.
2. The Club venue shall be Coombe School, College Gardens, Blakes Lane, New Malden, Surrey.
3. The Club shall meet every Tuesday evening from 6.30pm until 9.45pm, with the exception of the period during Christmas and New Year.

Article 4 – Membership

1. Membership shall be open to all persons interested in the sport of fencing and the aims of the Club.
2. Prospective members shall be allowed their first evening of fencing at the Club free of charge. Thereafter standard fees shall be payable. Visitors shall pay the required fee.
3. Any member joining the Club partway through a term shall be charged on a pro-rata basis.
4. Current members of the Club shall be those who have paid their fees in full for that term.
5. When fencing on club premises, members and visitors shall follow safety guidelines (especially those relating to clothing), as may be specified from time to time by the British Fencing Association. Members or visitors breaching this rule shall do so entirely at their own risk.
6. The Treasurer or Vice Treasurer shall maintain a list of Club members. This may be maintained online. Committee members with access to this data shall take adequate precautions to secure adequate data privacy.

7. The amount of the Club subscription shall be decided by the committee and may be reviewed from time to time.
8. It shall be the duty of all members to uphold the aims of the Club.

Article 5 – Officers and Committee

1. The Club committee shall consist of three (3) Executive Officers: Chairman, Honorary Secretary, and Honorary Treasurer. The full committee shall consist of a further five (5) members and from these the Club may elect an Armourer, Welfare Officer, Match Secretary and a Weapons Captain. These offices may be combined at the discretion of the Club.
2. Committee members shall be elected at the Annual General Meeting (AGM) held in November and shall take office to serve for the following year. Outgoing committee members may stand for re-election.
3. The Club committee may elect other Officers or sub-committees as deemed advisable.

Article 6 – Duties of Officers and Finance

1. The Chairman, or a member of the committee nominated as the Chairman, shall preside at all meetings of the members and of the committee and shall perform such other duties as are incidental to the Chairman's office. The Chairman shall be an ex-officio member of all committees.
2. The Vice-Chairman shall perform all the duties of the Chairman in the absence of that officer.
3. The Honorary Secretary shall keep the minutes of all meetings of members and of the committee and shall present these at ensuing meetings.
4. The Honorary Secretary shall notify committee members of committee meetings at least one (1) week prior to the date of the meetings and notify Club members of the AGM at least four (4) weeks prior to the date of the AGM.
5. The Honorary Secretary shall remind all members that nominations and resolutions for the AGM should be received one (1) week before the date of the AGM.
6. The Honorary Treasurer shall receive and have custody of all Club monies and shall deposit same in a bank account in the name of Kingston Fencing Club. The Honorary Treasurer shall keep account of all receipts and expenditures and shall, if requested, report at each committee meeting on the state of the bank account, and shall present the accounts at each AGM.
7. The bank account shall have at least two (2) signatories and all signatories must be committee members. One of the required signatories on the approved list for expenditure shall be the Honorary Treasurer and any other shall be one of the executive committee.
8. The Executive committee may have read only internet access to the club bank account. The online payment authorisation shall be zero.
9. The Committee shall have authority to approve expenditure not exceeding £250. Expenditure exceeding £250 shall require the approval of a majority of Club members (with the exception of hall fees and club equipment).
10. Regular outgoing shall require approval at the AGM.
11. Approval of a majority of the committee shall be required prior to the opening of any new bank account.

Article 7 – Meetings

1. Meetings shall be held on such dates and times, and in such places as the committee shall designate, such decisions being determined by the wishes of the committee.
2. An Extraordinary General Meeting (EGM) may be called if necessary for the transaction of important business and may be called by the Chairman, committee, or upon written command of three (3) club members giving two (2) weeks' notice. The business of the EGM shall be limited to that specified in the call.

3. Members shall be notified of the time and place of all meetings by the Honorary Secretary or his/her representative.
4. Five (5) regular members shall constitute a quorum for the transaction of business at a General meeting. Three (3) members of the committee shall constitute a quorum for the transaction of business as a committee meeting.
5. Only members present at any meeting may vote.
6. Articles or sections of the Constitution may only be changed at an AGM or EGM. Club rules may be changed at any time by a majority of the elected committee to assist the running of the Club.

Article 8 – Discipline

1. The Club may exclude any member for a breach of club rules or who, in the opinion of the elected committee, has behaved in a dangerous or un-sportsmanlike manner.

Article 9 – Dissolution

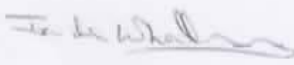
1. Twenty-eight (28) days' notice to wind up the affairs of the Club at a special meeting called specifically for that purpose shall be given to all members.
2. A decision to wind up the affairs of the Club shall require the agreement of a two-thirds majority of the members present and voting.
3. Following such agreement, the liabilities of the club shall be discharged and any remaining bank account balance shall be divided equally amongst the fully paid-up membership.
4. All Club trophies or personal awards shall be returned to their donors. Where this is not possible, the committee shall be authorised to make other arrangements at its discretion. All club equipment shall be offered for sale or donated to other fencing clubs at the discretion of the committee.

Signed: 

Date: 17/2/2022

Name: RICHARDO ORIE

Position: Treasurer

Signed: 

Date: 17/02/2022

Name: JAN DE WHALLEY

Position: Chairman